

ST MARGARET CLITHEROW ROMAN CATHOLIC PRIMARY SCHOOL

Monkwood Lane (off Monkwood Way) Stevenage Herts SG2 8QJ

Headteacher:
Carmela Puccio BA (Hons)



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Friday 8th September 2017

Dear Parents / Carers

Welcome back to the start of a new academic year! I hope you all had a fantastic summer holiday and enjoyed spending time together. It has been lovely to see the children back to school, ready to learn and keen to please. The children have settled well into their new classes and new routines. Next week you will receive a letter from your child's class teacher explaining routines, curriculum and expectations. This will also include an invitation to **'Meet the Teacher'** after school on Tuesday 19th September. This is an informal opportunity to see the classroom and ask any questions that you may have following their welcome letter. Formal Parent Consultations will occur on Wednesday 18th and Thursday 19th October.



Welcome!

I would like to extend a warm welcome to all the new children and families joining St. Margaret Clitherow in Reception and Nursery. I would also like to welcome Mrs Hayllar (EYFS Practitioner in Nursery), Mrs McCarthy (part time supply teacher in Year 6) and Mr Moran (Rising Stars sports coach on Wednesdays) to our team.

Spread the word! Two fantastic opportunities!

We are looking for an inspirational **Deputy Headteacher** to join our wonderful team. Applicants would need to be a practising Catholic who is committed to excellence in Catholic education and be an outstanding classroom practitioner, committed to developing the full potential of every child and have high expectations of achievement and behaviour.

We are also looking for a **part time administrative assistant** in our efficient and friendly school office team. This would be for **mornings only** and would be for **15 hours per week**. The position would suit a candidate who is able to work in a busy office environment with positivity, who is able to prioritise a multi focused workload and enjoys working with people – both children and adults.

In line with the school's safer recruitment procedure, both appointments will be subject to references and will require a clear DBS (Disclosure and Barring Service) check.

Please share the details with anyone you think would be interested. If you would like to know more about either positions please visit teachinherts.com.



Jesus lives in us, our families, our school, our Church, our world. Jesus is our guide, let us follow Him
At St Margaret Clitherow School we are committed to Safeguarding Children

Some gentle reminders

Please remember the following guidelines, which aim to keep our school a safe place to be:

- Only park in designated spaces in the car park – **not along the hedge or yellow zig zag lines.**
- All children must be accompanied by an adult through the car park.
- The junior play equipment must not be used by anyone before or after school.
- The infant play equipment must only be used by children, with care, under parental supervision.
- Small play equipment (balls etc) must not be taken from the containers before or after school.
- Bikes and scooters must be walked through the playground.
- Balls are not permitted on the playground before or after school.
- There will be occasions when we will need to close the gate promptly after school.

Dinner Monies – another gentle reminder!

Please remember that school meals must be paid for in advance. The preferred payment method is via Parentpay, however cash or cheque payments can also be made via the School office.

Remember – no problem is too big or too small!

We are always keen to work with parents as a problem arises. Please do not let things fester. Whether it is perceived as a big problem or a minor one – please do make contact and we'll help you to put it into context! Initially a word with the class teacher either in person or on the phone can help to share the worry; if after this point it still remains a worry please make an appointment to discuss the matter with a member of the Senior Leadership Team via the school office. Remember – if it is a worry for you or your child then it is a worry for us! Please do not worry about bothering busy staff – it's what we are all here for.

I am extremely proud to be headteacher of St. Margaret Clitherow School and I look forward to working with you all in a new capacity! Thank you for your kind words and best wishes this week!

God Bless



Carmela Puccio
Headteacher



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Important dates this term (dates and times subject to change – please check our website)

Mon, 18 th September 2017	PSFA Meeting (6.30pm)
Mon, 18 th September	Y6 trip to Crucial Crew (am)
Tues, 19 th September	Meet the Teacher (3.30pm – 4.15pm)
Thurs, 28 th September	John Henry Newman Open Evening (6.00pm)
Fri, 6 th October	PSFA School Disco (5.30pm – 8.30pm)
Thurs, 12th October	Harvest Mass (9.30am) – Everyone welcome
Wed, 18 th October	Parents' Evening (3.50pm – 6pm)
Thurs, 19 th October	Parents' Evening (5pm – 8pm)
Fri, 20 th October	Finish for half term (3.30pm)

*Mon, 23rd – Fri, 27th October
Half Term*

Mon, 30 th October	Return to school (8.45am)
Tues, 5 th December	EYFS Nativity Performance (9.30am)
Tues, 5 th December	KS2 Nativity Performance: Years 3 and 5 parents (7pm)
Thurs, 7th December	EYFS & KS1 Advent Mass (9.30am) – Everyone welcome
Thurs, 7 th December	KS2 Nativity Performance: Years 4 and 6 parents (7pm)
Tues, 12 th December	KS1 Nativity Performance (9.30am)
Thurs, 14th December	KS2 Advent Mass (9.30am) – Everyone welcome
Tues, 19 th December	Finish for Christmas Break (1.45pm)

*Wed, 20th December – Tuesday, 2nd January 2018
Christmas Break*

Wed, 3 rd Jan 2018	INSET DAY: no school for children
Thurs, 4 th Jan	Return to school (8.45am)

